



February 27, 2015

To: Executive Board

Subject: **Sole Source Award - Three Year Giro Hastus Scheduling Software Maintenance and Support**

Recommendation

Authorize the Executive Director to enter into a sole-source contract in the amount of \$197,434 with Giro, Inc. for three years of Hastus Scheduling Software maintenance and support.

Analysis

Since 2001, the Giro Hastus scheduling software has been used at Foothill Transit. Staff creates the routes and timetables in the Hastus system, and the software then produces the file exports used in Foothill Transit's SMARTBus system and the General Transit Feed Specification (GTFS) files used by developers such as Google and NextBus.

Annual maintenance and support for the system is required to make sure Foothill Transit staff has access to needed support from the software's developer Giro. Foothill Transit's Procurement Manual allow for sole-source contract award when *"The item or services sought is available only from a single source and the offeror demonstrates a unique or innovative concept or capability not available from another source. Unique or innovative concept means a new, novel or changed concept, approach, or method that is the product of original thinking, the details of which are kept confidential or are patented or copyrighted, and is available to Foothill Transit only from one source and has not in the past been available to Foothill Transit from another source."*

A three-year contract term is recommended in order to obtain support pricing for three years using a 2.5 percent annual pricing escalator. Without the agreement, software support pricing is typically recalculated based on a five percent escalator. The three-year pricing agreement as proposed is as follows:

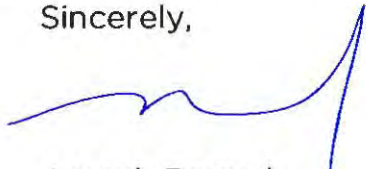


Year 1	Year 2	Year 3	Total
\$64,193	\$65,798	\$67,443	\$197,434

Budget Impact

Funding for this project is included in the approved FY 2014/2015 Budget and Business Plan.

Sincerely,



Joseph Raquel
Director of Planning



Doran J. Barnes
Executive Director